SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225 Contact No.: + 919662061816 Website: www.saptakchem.com Email id: <u>info@saptakchem.com</u> CIN: L24299GJ1980PLC101976

23rd May, 2019

To, BSE Limited Ground Floor, P.J.Tower Dalal Street, Kala Ghoda, Mumbai - 400 001

Scrip Code: 506906

Dear Sir/Madam,

SUB: - NOTICE OF BOARD MEETING

The meeting of the Board of Directors of the Company will be held on 30th May, 2019 at 03:00 p.m. at the Registered Office of the Company to transact the following business:

- 1. To Consider adopt and approve audited financial result for the quarter and year ended on 31st March, 2019.
- 2. To adopt Secretarial Audit Report for Financial Year 2018-19.
- 3. Any other business with the permission of chair.

Moreover Company is hereby informing that Trading Window of the Company will remain close from closure of the financial year to 01st June, 2019 both days inclusive.

Please take the same on record.

Thanking you,

Yours faithfully,

For Saptak Cheen and Business Limited Manchan Bhavsar Managing Director DIN: 05 08214